**About us**

The Research & Instruction department is also known as Reference & Bibliographic Instruction. Research librarians at Ellender Library are available to assist users with research and documentation during regular library hours. Librarians can help you find accurate and reliable information via the library’s resources and can provide instruction about their usage.

Contact us in 3 ways:

1. In-person (at the Information Desk located on the 2nd floor)
2. Phone (985-448-4625, or just ext. 4625 if you’re on campus)
3. Email (el.reference@nicholls.edu)

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**LIBRARY HOURS**

(while classes are in session)

**SECOND FLOOR**

Monday – Thursday
7:30 a.m. – 11:00 p.m.
Friday
7:30 a.m. – 4:30 p.m.
Saturday CLOSED
Sunday 3:00 p.m. – 11:00 p.m.

**FIRST FLOOR (Archives)** &

**THIRD FLOOR (Govt. Info & Serials)**

Monday – Friday
8:00 a.m. – 4:30 p.m.
Saturday – Sunday CLOSED

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**Research & Instruction**

Second Floor
906 East 1st Street
P.O. Box 2028
Phone: 985-448-4625
Fax: 985-448-4925
E-mail: el.reference@nicholls.edu
**Services**

The library encourages faculty and students to use the resources and services we provide. Our goals are to enhance faculty scholarship, promote information literacy, and aid in academic success for all students. This brochure provides details of our main services.

**Information assistance**

Call or walk-in to ask questions about finding sources or seek assistance finding books. Not sure where to start with your research assignment? We can help with that too!

**Remote assistance**

[Ask Us] Contact us by phone, email, social media (Facebook, Instagram, Twitter), or by clicking the “Ask Us” link on the library webpage.

**Interlibrary Loan**

Need something we don’t have? Borrow from another library by submitting an ILL request. Click the “Iliiad” link on the library webpage to create your profile and complete an online form.

**Faculty**

**Specialized classes**

Librarians can go to your classroom or schedule a computer lab to discuss topics customizable to the instructor’s lesson.

Topics we can cover include:
- General Library information
- Information Literacy
- Citation & Plagiarism
- Search strategies
- Research Process
- Using databases

Faculty can schedule a class through email, phone, or clicking the Schedule a Class link on our webpage.

**Subject Guides**

We can make guides for your classes with information on accessing library resources and researching tips. The guides are accessible through our website, and faculty can link to these in Moodle.

**Recommend a purchase**

Is there a book or other resource you believe would benefit the library? Use the “Recommend a Purchase” link on our webpage to let us know.

**Students**

**One-on-one appointments**

Schedule individual assistance for more in depth research needs.

**Information searching**

We can assist you with searching our collection, full-text scholarly journal articles in our databases, Google scholar, and the internet. Search strategies can make a difference with timely research. Librarians can also help you understand how to find reputable sources.

**Citation assistance**

Give credit to your sources. We can help you with APA, MLA, and more. We can make sure you understand the importance of citations to avoid plagiarism and make it easier for others to find your references.

Have questions?

Contact us, and we'll help you find answers!

We can answer questions remotely, or schedule a one-on-one instruction session to help you with your research.

Teaching faculty can also contact us to request instruction sessions and library tours.